

Solar Victoria Industry Reference Group

Terms of Reference

13 August 2019

Establishment

The Solar Victoria Industry Reference Group is established to provide advice and support to Solar Victoria on the effective delivery of the Solar Homes Program and support the sustainable development of the solar industry in Victoria.

1. Purpose

The Group is established to provide advice and support on:

- Safety and quality matters, and associated standards
- Technology requirements
- Future grid requirements
- Skills and workforce development
- Product stewardship

2. Responsibilities

The responsibilities of the Group include:

- Providing advice to Solar Victoria on the implementation of the Solar Homes Program, with a particular focus on optimising the benefits the program has on the solar sector in Victoria
- Discussing opportunities to improve the safety and/or quality of the program
- Work cooperatively to consider and respond to industry feedback.

Note: some of the material considered by the Committee will be subject to legal professional privilege and may, at times, be considered Commercial in Confidence.

3. Membership

a. Chairperson

- i. The Chairperson of the Committee is the Director, Sector Development, Solar Victoria or their delegate.
- ii. The Chair may, in consultation with the Group, develop rules for the conduct of meetings and members of the Group to ensure its smooth running.

b. Membership

The Group is comprised of representatives from:

- i. Relevant industry associations or peak bodies
- ii. Small retailer representative(s)
- iii. Medium retailer representative(s)
- iv. Large retailer representative(s)
- v. Solar installer(s)
- vi. Energy Safe Victoria
- vii. Union(s)

c. Other attendees (as required)

Other organisations or individuals may be invited at the discretion of Solar Victoria.

Membership of the Group will be rotated annually, or such other regularity as determined by Solar Victoria.

4. Meetings

a. Frequency

The Group meets once per month (The Chairperson of the Committee may adjust the frequency of the meetings of the Committee if considered necessary).

b. Conduct

Unless otherwise noted, the deliberations of the Group are confidential.

c. Support

Secretarial services to the Group are provided by Solar Victoria.